



DEFENSE LOGISTICS AGENCY
THE DEFENSE CONTRACT MANAGEMENT COMMAND
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IN REPLY
REFER TO

AQOF

APR 10 1997

**MEMORANDUM FOR COMMANDERS, DEFENSE CONTRACT MANAGEMENT
DISTRICTS**

**SUBJECT: Earned Value Management System (EVMS) - Contract Administration
Office (CAO) Mini-Conferences and wInsight Training**

In October 1996, the Under Secretary of Defense for Acquisition and Technology assigned DCMC as the DoD Executive Agent for Earned Value. As the DoD Executive Agent for EVMS, DCMC has compliance authority for contractors' EVMSs and is responsible for consistent application of EVMS across the DoD industrial base. In December 1996, DoD policy (DoD 5000.2-R, Mandatory Procedures for Major Defense Acquisition Programs and Major Automated Information Systems) changed from 35 Cost/Schedule Control Systems Criteria to 32 EVMS criteria. Accompanying the change to EVMS is a new DFARS EVMS solicitation provision and contract clause. Associated with the above changes, the Earned Value Management Implementation Guide (EVMIG) was issued in December 1996. The EVMIG outlines the DCMC shift from criteria "compliance" to EVMS "use" by contractor and government program managers to manage their programs.

As you can see, the face of earned value has changed over the last several months. We have started to get the word out to the field through the DCMC Commander's Conference, Group Leaders Conference, Operations Chiefs Meetings, and Acquisition Reform Day II. However, the amount of change taking place dictates that we spend time communicating the information directly to CAO Commanders and associated EVMS Monitors. To facilitate this communication, six 2-day EVMS Mini-Conferences have been planned. The conferences will concentrate on DoD policy changes and expected EVMS Monitor performance needed for effective implementation of EVMS across the DoD industrial base.

EVMS Monitors should come to the conference with copies of the following (if applicable):

- a. EVMS Surveillance Plan
- b. Contractor's System Description
- c. Advance Agreement

- d. Any proposed contractor system changes
- e. Products from Acquisition Reform Day II
- f. Memorandum Of Agreements for each EVMS program

Time will be provided for each EVMS Monitor to sit down with Headquarters or District staff and review the above documents and answer any questions they may have. Besides EVMS Monitors, I expect each parent CAO Commander or Deputy to attend the first day of the conference to learn about policy changes and how these changes should be communicated to contractors and customers. CAO Commanders need to understand the implications that EVMS changes should have for the way programs are managed at their facility.

An important step in achieving our goals, in the transition to EVMS, has been the purchase of an automated earned value data analysis tool, wInsight (registered trademark of C/S Solutions, Inc.). Each CAO should have received this software from their District EVMS Process Champion. Deployment of wInsight includes a 3 day training course that has been scheduled to coincide with the EVMS Mini-Conferences, where possible, to reduce travel costs and work-place interruptions. However, limitations on the number of seats available for wInsight training will mean some EVMS Monitors will have to attend a mini-conference and training in different cities.

The dates, locations, and CAO attendance for these EVMS Mini-Conferences and wInsight training are attached. Each applicable CAO will receive a letter with specific information approximately 30 days prior to each EVMS Mini-Conference and associated training class. Faced with tough budget decisions for FY97, EVMS training was preserved as a high priority, critical to providing continued support to our DoD customers. I expect each CAO to leave these conferences prepared to facilitate industry ownership of EVMS processes and ready to implement insightful EVMS surveillance.

The headquarters action officer for coordinating the subject EVMS initiatives is Mr. Barry E. Schuler. Please direct all questions to Mr. Schuler, Product Design, Development and Control Team, AQOF, (703) 767-3368 or DSN 427-3368.



ROBERT W. DREWES
Major General, USAF
Commander

Attachment

List of dates and locations for the CAO Mini-Conferences and wInsight training.

PLEASE NOTE:

- 1) CAO attendance at mini-conference and wInsight training was coordinated where possible. Where coordination was not possible, alternate training dates were scheduled.
- 2) The number next to the CAO, in the mini-conference column, indicates the number of personnel that will have travel paid for by District funds.
- 3) Where required, each parent CAO Commander (CAO sub-office Commanders are not required to attend) will have travel funded by District funds.
- 4) Attendance at the mini-conference is not limited to the numbers shown next to each CAO. The District will only fund that number as indicated next to the CAO name. Local CAOs, and CAOs that wish to fund additional personnel, are encouraged to send all appropriate individuals, including Program Integrators or other members of the PST.
- 5) The number next to the CAO, in the wInsight training column, indicates seats available for training. Travel will be funded with District funds, as required.

Minneapolis, MN: Point of Contact-Gayle Brooks, DCMDW-OTT, (310) 335-4209

Mini-Conference June 9-10

1-DCMC Twin Cities
3-DCMC Chicago
2-DCMC Wichita
2-DCMC McDonnell Douglas, St. Louis
1-DCMC Indianapolis
2-DCMC Indianapolis Allison Engine
2-DCMC Indianapolis Hughes
1-DCMC Indianapolis South Bend
1-DCMC Hughes Systems Center
2-DCMC Grand Rapids

wInsight Training June 11-13

4-DCMC Twin Cities
3-DCMC Chicago
2-DCMC Wichita
2-DCMC McDonnell Douglas, St. Louis
1-DCMC Indianapolis
2-DCMC Indianapolis Allison Engine
2-DCMC Indianapolis Hughes
1-DCMC Indianapolis South Bend
1-DCMC Hughes Systems Center
2-DCMC Grand Rapids

Los Angeles, CA: Point of Contact-Gayle Brooks, DCMDW-OTT, (310) 335-4209

Mini-Conference June 19-20

3-DCMC Phoenix
1-DCMC San Diego
2-DCMC San Francisco
DCMC Santa Ana
DCMC Van Nuys
DCMC Boeing, Canoga Park
3-DCMC Boeing, Seattle
DCMC Hughes, LA
1-DCMC Hughes, Tucson
3-DCMC Lockheed-Martin, Sunnyvale
DCMC McDonnell Douglas, Huntington Beach
DCMC McDonnell Douglas, Long Beach
DCMC Northrop Grumman

wInsight Training June 16-18

3-DCMC Phoenix
1-DCMC San Diego
2-DCMC San Francisco
2-DCMC Santa Ana
0-DCMC Van Nuys
0-DCMC Boeing, Canoga Park
3-DCMC Boeing, Seattle
0-DCMC Hughes, LA
1-DCMC Hughes, Tucson
3-DCMC Lockheed-Martin, Sunnyvale
2-DCMC McDonnell Douglas, HB
2-DCMC McDonnell Douglas, LB
1-DCMC Northrop Grumman

Orlando, FL: Point of Contact-Jack Creilson, DCMDE-OTTP, (617) 753-3596

Mini-Conference July 14-15

3-DCMC Atlanta
DCMC Birmingham
3-DCMC Clearwater
1-DCMC Clearwater-North Florida
DCMC Orlando
DCMC Orlando-Harris
3-DCMC Grumman Melbourne
DCMC Grumman Melbourne-Lake Charles
3-DCMC Lockheed Martin Marietta
DCMC Lockheed Martin Orlando
3-DCMC P & W West Palm Beach
DCMC Grumman St. Augustine
DCMC Michoud Stennis
DCMC Pemco Aeroplex
4-DCMDI

wInsight Training July 16-18

2-DCMC Atlanta
1-DCMC Birmingham
2-DCMC Clearwater
0-DCMC Clearwater-North Florida
2-DCMC Orlando
1-DCMC Orlando-Harris
2-DCMC Grumman Melbourne
0-DCMC Grumman Melbourne-LC
2-DCMC Lockheed Martin Marietta
2-DCMC Lockheed Martin Orlando
2-DCMC P & W West Palm Beach
0-DCMC Grumman St. Augustine
0-DCMC Michoud Stennis
0-DCMC Pemco Aeroplex
4-DCMDI

Philadelphia, PA: Point of Contract-Jack Creilson, DCMDE-OTTP, (617) 753-3596

Mini-Conference August 4-5

3-DCMC Baltimore
1-DCMC Baltimore-Norfolk
2-DCMC Baltimore-Manassas
1-DCMC New York
DCMC Philadelphia
DCMC Reading
DCMC Pittsburgh
2-DCMC Springfield
3-DCMC Springfield-GEC/Kearfott
2-DCMC Allied Signal
DCMC Boeing Helicopters
3-DCMC Grumman Bethpage
DCMC Lockheed Martin Delaware Valley
3-DCMC Westinghouse Baltimore
DCMC UDLP

wInsight Training August 6-8

1-DCMC Baltimore
1-DCMC Baltimore-Norfolk
2-DCMC Baltimore-Manassas
1-DCMC New York
1-DCMC Philadelphia
0-DCMC Reading
0-DCMC Pittsburgh
1-DCMC Springfield
2-DCMC Springfield-GEC/Kearfott
1-DCMC Allied Signal
2-DCMC Boeing Helicopters
2-DCMC Grumman Bethpage
4-DCMC Lockheed Martin Delaware Valley
2-DCMC Westinghouse Baltimore
0-DCMC UDLP

Dallas, TX: Point of Contact-Gayle Brooks, DCMDW-OTT, (310) 335-4209

Mini-Conference August 18-19

DCMC Dallas
6-DCMC Denver
DCMC Bell Helicopter
1-DCMC Raytheon E-Systems, Greenville
2-DCMC Lockheed-Martin, Denver
DCMC Lockheed, Ft Worth
DCMC Lockheed, Dallas
DCMC Texas Instruments
1-DCMC Thiokol

wInsight Training August 20-22

2-DCMC Dallas
6-DCMC Denver
1-DCMC Bell Helicopter
1-DCMC Raytheon E-Systems, Greenville
2-DCMC Lockheed-Martin, Denver
3-DCMC Lockheed, Ft Worth
2-DCMC Lockheed, Dallas
2-DCMC Texas Instruments
1-DCMC Thiokol

Boston, MA: Point of Contact-Jack Creilson, DCMDE-OTTP, (617) 753-3596

Mini-Conference September 8-9

DCMC Boston
DCMC Boston-GTE
DCMC Boston-Textron Systems Corp.
DCMC Boston-Manchester
DCMC Hartford
DCMC GE Lynn
3-DCMC Hamilton Standard
DCMC Lockheed Martin Sanders
3-DCMC General Dynamics Defense Systems
2-DCMC GDDS-General Dynamics Armament Systems
2-DCMC P & W East Hartford
DCMC Raytheon
2-DCMC Stratford
DCMC Long Island

wInsight Training September 10-12

1-DCMC Boston
1-DCMC Boston-GTE
2-DCMC Boston-Textron Systems Corp.
0-DCMC Boston-Manchester
1-DCMC Hartford
2-DCMC GE Lynn
2-DCMC Hamilton Standard
2-DCMC Lockheed Martin Sanders
1-DCMC General Dynamics Defense Sys
1-DCMC GDDS-GD Armament Systems
1-DCMC P & W East Hartford
4-DCMC Raytheon
1-DCMC Stratford
1-DCMC Long Island

Van Nuys, CA: Point of Contact-Gayle Brooks, DCMDW-OTT, (310) 335-4209

Mini-Conference NOT APPLICABLE

wInsight Training July 15-17

5-DCMC Van Nuys
5-DCMC Northrop Grumman
3-DCMC Boeing, Canoga Park
5-DCMC Hughes, LA
2-DCMC Santa Ana

Cleveland, OH: Point of Contact-Jack Creilson, DCMDE-OTTP, (617) 753-3596

Mini-Conference NOT APPLICABLE

wInsight Training July 22-24

1-DCMC Cleveland
1-DCMC Cleveland - LM Akron
2-DCMC Cleveland - East
1-DCMC Detroit
1-DCMC GEAE Cincinnati
2-DCMC Syracuse
1-DCMC Syracuse - Buffalo
1-DCMC Lockheed Martin DSE
2-DCMC Lockheed Martin Owego